

Application Form - Program MSCI



European Placement Network LTD
<http://epnuk.com/>

Bristol Office:
Bristol & Exeter House
Lower Approach Rd, Bristol BS1 6QS
Tel. 07 395 831 184
Bristol@epnuk.com

Manchester Office:
Barlow House
Minshull St, Manchester M1 3DZ
Tel. 07 395 831 172
Manchester@epnuk.com

How to fill in this form:

Part 1: General Placement Information

In this part we will ask you for your basic contact details, a clear photo of you showing your face (no sunglasses or hats, unless in cases it's for religious purposes) allergies, diet preferences and your internship choices. Please make sure the information you enter is correct especially your contact info (telephone and email address).

Please note if you add any allergies EPN may ask to see a certificate from your doctor confirming your allergies.

Part 2: Education/Professional Skills

When we receive your application file, we will carefully read all fields and based on that we will assess your suitability to carry out an internship abroad, evaluate your experience and check concrete examples of your work so please add as much information as possible. Please note: When choosing your preferred placement and tasks, consider your current English level. If your English level is low companies may offer you internships and tasks adapted to your English level.

Example: *Marie is a Communication and Marketing specialist in France and she would love to do a work placement as Communication Specialist in a big agency in Liverpool, however, Marie's English level is basic, she doesn't understand questions, struggles to write and speak in English. Even though Marie is very qualified she does not have the required language skills to work in her desired choice so she needs to think of a choice more suited to her level of English.*

Privacy Notice:

Person responsible for data processing: Maeve PARNELL


The information provided on this form is compulsory. It is subject to computer processing in order to draw up the documents required for your international mobility.

The recipients of the data will be your sending organisation, the European partners (responsible for prospecting for work placements in the destination country(ies), logistical organisation and trainee follow-up), as well as the host company(ies)/structure(s).

Your data will be kept for a maximum of 5 years and will not be disseminated outside the above-mentioned organisations. It will not be used for commercial purposes.

You have the right to access and rectify your information. If you wish to exercise this right and obtain the information, please send an e-mail to manchester@epnuk.com.

Part 1: General Placement Information

Picture	
Full name	
Telephone	
Email	
Gender (Male/Female)	
Address	
Date of birth	
Nationality	
Passport Number	
In which country would you like to do your internship?	
Preferred date of Arrival	arrival 29 june - start internship 30 june
Internship duration in weeks	end intership 1 august - return 2 august

Work placement choices

<i>Please tell us what position you are looking for and a detailed list of tasks for <u>all three choices!</u></i>	
	Tasks
Sector Tourism	
Sector Management information systems	
Sector Documentary information	

Part 2: Education/Professional Skills

<i>Please develop your answers as much as possible</i>	
Your degree/diploma and specialization:	
Description of your degree and the skills you acquired while studying:	
Last or current company where you (have) work(ed):	
Your Job title:	
Location (City and Country):	
How long have you worked for the company? (from 00/00/0000 to 00/00/0000)	
Your main duties/skills:	
In case you are no longer working, how long have you been unemployed?	
Projects you have worked on:	
Please describe us what is your greatest achievement:	
<i>If you have work experience this needs to be work related, if you are a student you can mention a school related project</i>	
Please list all your computer/software skills:	
What languages you speak and to what level?	
What would you like to achieve from your internship abroad?	